

Volunteer Coordinator

Recovery Cymru is looking to recruit a dynamic and enthusiastic person to deliver and monitor the Recovery Cymru volunteering programme across Cardiff & The Vale of Glamorgan. We are looking for an exceptional person with excellent management and communication skills to lead work recruiting and developing our volunteer opportunities. You will have previously worked with volunteers and appreciate the importance that volunteers hold for the future of our organisation.

- This post will require working in, Barry, Vale of Glamorgan and in Cardiff.
- This post is a fixed term contract (subject to DBS check) to 31st August 2020 (subject to funding reviews).
- Hours: 37.5 hours per week and you will be required to work some evening and weekends on a rota basis.
- Pay Scale: £23111 per annum
- Contact info@recoverycymru.org.uk for a job description, person specification and application form
- Please email completed application forms to info@recoverycymru.org.uk

- Please return printed copies in a sealed envelope addressed to Rachel Bayer and marked APPLICATION to

Recovery Cymru, 218 Cowbridge Road, Canton, Cardiff. CF5 1GX

OR

Recovery Cymru 232 Holton Road, Barry, Vale of Glamorgan. CF63 4HS,

The closing date for applications is 12 noon on Friday 5th July 2019. Interviews will take place on Monday 22nd July.